



**Current or most recent employment**

Name and address of employer

Job Title

Dates from/to

Brief description of duties and reason for leaving

**Employment History**

*Please list all employment since leaving full time education starting with the most recent.*

Employers name and address

Dates from/to

Job Title

Reason for leaving



### **Breaks in employment history**

*If you have had any breaks in employment since leaving school, please give dates and details of your activities during these times e.g. unemployment, raising a family, study, voluntary work etc.*

Dates from/to

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Activity

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### **Education and qualifications**

Dates from/to

--

Educational establishment

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Name of course/qualifications gained and grades

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**Supporting information (continue on a separate sheet if necessary)**

*Please detail any relevant experience you have under the following headings. Include examples from paid or unpaid work or other activities you have undertaken in your personal life that are relevant to the job you are applying for.*

**Care / support for vulnerable adults:**

**Support for people with Learning Difficulties / Autism:**

**Personal experiences relevant to this role:**

**References**

Please give the names and addresses of two people who would be willing to supply a reference for you. Where possible two of these should be your two most recent employers, or if you have not worked before, please use your school or college teacher/tutor. Please complete the 3<sup>rd</sup> Character ref, if you do not have the above. This must be a suitable alternative such as a previous employer, business associate or leader/organiser of a voluntary organisation. Please do not include friends or relatives.

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**Ref. 1**

Title  Name

Organisation

Occupation

Address (in full)

Postcode

Telephone

Fax No

Email Address

Can we contact before interview?

Yes

No

How do they know you?

**Ref. 2**

Title  Name

Organisation

Occupation

Address (in full)

Postcode

Telephone

Fax No

Email Address

Can we contact before interview?

Yes

No

How do they know you?



**Declaration**

I understand that any offer of employment will be subject to the information on this application form being complete and correct. I authorise Pineapple Care Services Ltd to make any appropriate checks which may be necessary in relation to the post I have applied for. False information, or a failure to supply the details required in this application form could make an offer of employment invalid or lead to termination of employment.

I agree that personal data relating to me which has been or is obtained by Pineapple Care Services Ltd, including personal data given by me on this form, may be held and processed either on computer or in manual records and used by the company for any purpose relating to my application and prospective recruitment and employment.

Signature

Date

Please return to:

recruitment@pineapple.care

**Availability to Work Form**

Name of Applicant \_\_\_\_\_

Date available for employment to start:-  
\_\_\_\_\_

Please indicate your availability to work by completing the table below:

**For Care Worker roles: You are required to provide availability at least every other weekend**

Day	AM 7.00-11.00	LUNCH 11.30-14.30	TEA 15.00-18.00	PM 18.00-22.00
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				
SATURDAY				
SUNDAY				

## How did you hear about Pineapple Care Services Ltd

Online Job Board (Please specify, i.e. Gum Tree, Indeed etc.)

Social Media: Facebook, Twitter or Linked In (*Please specify*)

Existing Pineapple Care staff (*Please state their name below*)

Other (*Please state below*)

## Documentation List

Please bring the following documentation with you to your interview:

- Driving License
- Birth certificate
  - Passport
- Proof of NI (not card)
- 2 Utility bills dated within the past 3 months
  - 2 Professional reference details
  - Passport photograph

Pineapple Care Services Ltd  
Tel: 01375 808303 Email: [recruitment@pineapple.care](mailto:recruitment@pineapple.care)  
**[www.pineapple.care](http://www.pineapple.care)**